



JOB ANNOUNCEMENT

NOTICE: This job description is provided as a general summary of common job duties performed by individuals assigned this job title. It is not all-inclusive, nor is it intended to create a contract, written or implied, between employees and Building Opportunities for Self Sufficiency, nor does it in any way alter the employment-at-will relationship that exists between employees and Building Opportunities for Self Sufficiency. As a condition of employment, all agency employees are expected to perform job duties assigned by agency management even when such duties are not included in their job description.

NOW HIRING: Program Manager - Washington Inn

LOCATION: Alameda County, CA

SALARY: \$100,000 annually

EMPLOYMENT STATUS: Full Time, Exempt

BOSS is seeking a clinically trained **Program Manager** to lead Washington Inn, a 24-hour interim housing program serving individuals experiencing homelessness with serious behavioral health needs. This role is **ideal for a licensed or license-eligible clinician** who is ready to combine clinical leadership, staff development, and program oversight in a high-impact setting.

ABOUT THE ROLE:

The **Program Manager** provides clinical and operational leadership, ensuring services are trauma-informed, evidence-based, and **rooted in Housing First and harm reduction principles**. You will supervise staff, support crisis response, guide service delivery, and foster a safe, healing environment for residents and staff alike. This is a hands-on leadership role for someone who thrives in complex systems and believes housing is healthcare.

KEY RESPONSIBILITIES:

- **Provide clinical oversight** of program services and participant engagement
- **Supervise and coach staff**; support professional development and wellness
- Lead crisis response, de-escalation, and safety planning
- Ensure high-quality documentation, compliance, and outcomes
- **Oversee 24-hour operations, staffing coverage, and facility coordination**
- Collaborate with community partners and internal leadership

REQUIRED QUALIFICATIONS:

- **Master's degree in Social Work, Psychology, MFT, or Advanced Practice Nursing**

- Active or license-eligible California licensure strongly preferred
- Minimum 3 years of supervisory experience in behavioral health or housing programs
- Experience working with homelessness, serious mental illness, substance use, or co-occurring conditions

WHY JOIN BOSS?

- Mission-driven work grounded in equity, dignity, and social justice
- Opportunity to lead and shape a clinically responsive housing program
- Collaborative leadership culture with strong organizational support
- Competitive salary and comprehensive benefits

HOW TO APPLY:

Please submit a resume and cover letter to:

hrjobs@self-sufficiency.org